

# Cold Ashby Parish Council

**An extraordinary meeting will be held on Wednesday January 8<sup>th</sup>, 2025 at 7.30pm at Cold Ashby Pavilion.**

**Councillors are summoned to attend this meeting of the Parish Council. Members of the public and press are invited to attend.**

## Agenda

**Present:** to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

**Interests:** Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

**25.01.1 - Apologies:** to receive and consider apologies for absence.

**25.01.2 - Minutes:** to approve minutes of the Ordinary Meeting of the Council held on Wednesday December 4<sup>th</sup>, 2024 (attached).

**25.01.3 - Matters arising:** to note for information only any relevant matter arising from the approved minutes.

**25.01.4 - Open forum:** to receive and discuss matters raised by members of the public present at the meeting. *N.B. the Council can only respond to comments and queries when they can be dealt with through a statement of fact or clarification. The Public Forum should not be used for debate; where debate or a decision is required, it should be under an item that has been included in the published agenda.*

## **24.12.5 - Accounts:**

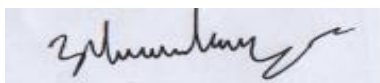
- Members are asked to **approve** the attached accounts for December and **authorise** the payments contained in them. Details of payments, the new balance and forecast for 2024-25 are included as Annex A.

**25.01.6 -** To discuss process for budget and precept setting for 2025-25 and audit arrangements for 2024-25. (*Report attached*)

**25.01.7 Planning matters:** None

**25.01.8 - Post:** to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

**Date of next meeting:** Wednesday February 5<sup>th</sup>, 2025, at 7.30p.m. in the Playing Field Pavilion



Jonathan Ward-Langman October 30<sup>th</sup> 2024

### Annex A: Cold Ashby Parish Council accounts December 2024

Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total	Notes
28/11/2024	Main	Opening Balance					£15,680.97	
28/11/2024	Savings	Opening Balance					£9,817.36	
29/11/2024	Savings	Interest on reserve	Interest	Credit	£10.53	£0.00	£10.53	
06/12/2024	Main	S136 Grasscutting (NNC)	NNC payment	Credit	£682.73	£0.00	£682.73	
09/12/2024	Main	Cemetery charges	Inv Cem 261124 Kevin Matthews	Credit	£80.00	£0.00	£80.00	
11/12/2024	Main	Special Projects	Brixworth Parish Council	Debit	£742.56	£0.00	£742.56	
11/12/2024	Main	Payroll	DCK solutions (24811)	Debit	£20.00	£4.00	£24.00	
11/12/2024	Main	Cemetery maintenance	Raybell & Sons	Debit	£1,280.00	£256.00	£1,536.00	
11/12/2024	Main	Payroll	DCK solutions (24899)	Debit	£30.00	£6.00	£36.00	
11/12/2024	Main	Room hire	CAPFA (meeting 28112024)	Debit	£30.00	£0.00	£30.00	
11/12/2024	Main	Clerk's salary & PAYE	Jonathan Ward-Langman (Q9, inc back pay)	Debit	£946.80	£0.00	£946.80	
11/12/2024	Main	Clerk's salary & PAYE	HMRC (PAYE Q9)	Debit	£181.20	£0.00	£181.20	
11/12/2024	Main	Cemetery Maintenance	Thompsons Groundcare 0863	Debit	£660.00	£132.00	£792.00	
18/12/2024	Main	Consumables/IT	IONOS (DD)	Debit	£3.00	£0.60	£3.60	
	Main	Total					-£3,529.43	
	Savings	Total					£10.53	
Accounts authorised:								
	Clerk	Jonathan Ward-Langman						
	Councillor			Main Account			£12,151.54	
	Councillor			Savings account			£9,827.89	
				Month Balance			£21,979.43	
	Date:							

# Annex A:BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING January 8<sup>th</sup> 2025

Name of smaller authority:	Cold Ashby Parish Council					
County area (local councils and parish meetings only):			West Northamptonshire			
Financial year ending 31 March 2025						
Prepared by (Name and Role):	Jonathan Ward-Langman Clerk/ RFO					
Date:	26/12/2024					
					£	£
Balance per bank statements as at 26/12/2024						
Business Current Account 1045	account 1				£12,151.54	
Business Reserve Account 2605	account 2				£9,827.89	
	account 3					
Petty cash float (if applicable)						£0.00
Less: any unpresented cheques as at 26/12/2024 (enter these as negative numbers)						£0.00
Net balances as at 26/12/2024						£21,979.43

Annex A: Invoices for approval Cold Ashby Parish Council December 4 <sup>th</sup> 2024							
Date	Account	Category	Description	Credit/Debit	£	VAT	Total
11/12/2024	Main	Special Projects	EON Highway Lighting	Debit	£192.00	£38.40	£230.40
Above payments authorised:							
	Clerk	Jonathan Ward- Langman					
	Councillor						
	Councillor						
	Date:						

Annex A: Cold Ashby Parish Council Forecast 2024-25 (N.B. Payments net of VAT where this will be reclaimed)					
-	Actual to December 26th 2024	Full year forecast	Budget 2024-25	Variance (budget vs forecast)	Notes
OPENING BALANCE MAIN	£13,090.28				
OPENING BALANCE RESERVE	£8,726.34				
RECEIPTS					
Precept	£12,000.00	£12,000.00	£12,000.00	£0.00	
Cemetery charges	£340.00	£600.00	£0.00	£600.00	
S136 Grasscutting (NNC)	£682.73	£682.73	£0.00	£682.73	
Recharge CAPFA insurance	£1,853.40	£1,853.40	£0.00	£1,853.40	
Interest on reserve	£102.19	£132.00	£0.00	£132.00	
Other grants and payments	£1,030.00	£1,030.00	£2,600.00	-£1,570.00	Insurance payment (cemetery wall)
VAT reclaim (Apr 2022- Mar 25)	£0.00	£859.26	£0.00	£859.26	
Transfer to reserve	£1,000.00	£1,000.00	£0.00	£1,000.00	Shown as receipt AND as payment
TOTAL	£17,008.32	£18,157.39	£14,600.00	£3,557.39	
PAYMENTS					
Clerk's salary & PAYE	£2,893.20	£3,800.00	£2,350.00	-£1,450.00	Incl. home office payment.
Payroll	£70.00	£100.00	£100.00	£0.00	
Office costs	£0.00	£50.00	£150.00	£100.00	
Stationery	£0.00	£50.00	£200.00	£150.00	
Insurance	£2,471.32	£2,471.32	£2,500.00	£28.68	
NCALC/ ACRE subscription	£254.87	£290.00	£285.00	-£5.00	
HMRC	£0.00	£0.00	£1,200.00	£1,200.00	
Grass cutting	£1,864.80	£2,950.00	£2,950.00	£0.00	
Audit	£25.00	£25.00	£100.00	£75.00	
Room hire	£292.50	£500.00	£250.00	-£250.00	Includes payment for 2023-24
Data protection	£35.00	£35.00	£75.00	£40.00	ICO fee
Training	£0.00	£250.00	£700.00	£450.00	

Website & email accounts	£49.59	£150.00	£705.00	£555.00	
Cemetery maintenance	£1,940.00	£1,940.00	£500.00	-£1,440.00	Repairs to wall
Consumables/IT	£0.00	£50.00	£300.00	£250.00	
Street Lights	£1,022.79	£1,400.00	£1,400.00	£0.00	
Sundry	£0.00	£0.00	£0.00	£0.00	
Water charges	£54.10	£80.00	£80.00	£0.00	
General maintenance	£332.45	£500.00	£500.00	£0.00	Defibrillator battery & pads
S137	£0.00	£0.00	£500.00	£500.00	Query category
Grants	£2,835.00	£2,835.00	£2,500.00	-£335.00	Underspend 2023-24
Small Works/lengthsman	£0.00	£0.00	£500.00	£500.00	
Special projects	£742.56	£742.56	£500.00	-£242.56	Bus subsidy
Contested election	£0.00	£400.00	£200.00	-£200.00	
Transfer to reserve	£1,000.00	£1,000.00	£0.00	-£1,000.00	Shown as receipt AND as payment
<b>Total Variance</b>				-£1,073.88	
<b>TOTAL PAYMENTS</b>	£15,883.18	£19,618.88	£18,545.00		
<b><u>TOTAL (Surplus/overspend)</u></b>	<u>£1,125.14</u>	-£1,461.49	-£3,945.00		
-	-				
<b>F'CAST CLOSING BALANCE MAIN</b>		£11,628.79			
<b>F'CAST CLOSING BALANCE RESERVE</b>		£9,858.34			